

Rehearsal Dinner Planning Checklist

A wedding rehearsal dinner is a wonderful way to set the tone for the big day. It gives couples, family members, wedding party members and close friends a chance to come together, relax and celebrate before the wedding festivities begin.

Use this simple checklist to stay organized while planning your rehearsal dinner.

2-4 MONTHS BEFORE

- ☐ Set your rehearsal dinner budget
- ☐ Choose a date and time
- ☐ Create your guest list
- ☐ Book your venue
- ☐ Choose your dinner style
- ☐ Hire a caterer, if needed
- ☐ Plan transportation, if applicable

1-2 MONTHS BEFORE

- ☐ Send rehearsal dinner invitations
- ☐ Finalize the menu
- ☐ Choose beverages and desserts
- ☐ Plan décor and table settings
- ☐ Decide who will give toasts
- ☐ Plan any activities or entertainment
- ☐ Arrange rentals, if needed

2-4 WEEKS BEFORE

- ☐ Confirm RSVPs
- ☐ Provide the final guest count to your venue or caterer
- ☐ Finalize seating arrangements
- ☐ Confirm dietary restrictions
- ☐ Create a timeline for the evening
- ☐ Confirm details with vendors
- ☐ Prepare signage, place cards or personalized details

WEEK OF

- ☐ Confirm the final guest count
- ☐ Reconfirm the venue and catering details
- ☐ Prepare décor and personal items
- ☐ Confirm transportation
- ☐ Share the schedule with key members of the wedding party
- ☐ Prepare any speeches or toasts
- ☐ Take a moment to relax and enjoy time with your loved ones